

Imaged Documents: What to Keep, What to Shred, What Holds Up in Court

Distance Learning

Wednesday, July 29, 2009 • 3:00 pm – 4:30 pm Eastern

Imaged documents are prevalent on both the deposit and the credit side. Your credit union handles numerous imaged deposit records and credit files every day. Image technology can make members' transactions more convenient, but can also complicate matters. Do you know which original documents must be retained and which can be shredded? Not all imaged documents are treated the same under the law. Understanding the rules can protect your credit union from making costly mistakes.

HIGHLIGHTS

- What is the distinction between an imaged document and an electronic document?
- What is the difference between an electronic signature and an imaged signature?
- When can the original be destroyed after the document is imaged?
- Can a member require you to keep the original?
- When do courts require the original?

ABOUT THE PRESENTER – Elizabeth Fast, JD & CPA

Elizabeth Fast, Esq. is a partner with Spencer Fane Britt & Browne LLP where she specializes in the representation of financial institutions. Elizabeth is the head of the firm's training division known as Bankers Choice. She received her law degree from the University of Kansas and her undergraduate degree from Pittsburg State University. In addition, she has a Master of Business Administration degree and she is a Certified Public Accountant. Before joining Spencer Fane, she was General Counsel, Senior Vice President, and Corporate Secretary of a \$9 billion bank with more than 130 branches, where she managed all legal, regulatory, and compliance functions. She is a member of the Missouri State Banking Board by appointment of the Governor.

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